

**ADOPTED MINUTES
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

April 23, 2020

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 6:00 P.M., Regular Session met at 7:00 P.M. by teleconference.

CLOSED SESSION – 6:00 P.M.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: Kent Sawatsky

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 and 401-112-024 California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and payment terms.
- b) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property in Fields Landing, Humboldt County, with Assessor's Parcel Numbers, 307-101-002 California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Tod Reincke. Under negotiation: price and payment terms.
- c) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential purchase of real property with Assessor's Parcel Numbers 401-112-021, 401-031-061, 401-031-040, and 401-031-054 on the Samoa Peninsula, Humboldt County, California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Green Diamond Resource Company. Under negotiation: price and payment terms.
- d) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Green Cloud Inc. Under negotiation: price and payment terms.
- e) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential acquisition and/or lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021 and 401-112-024 California pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: EWP Renewable Corp. Under negotiation: price and payment terms.
- f) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Terms of potential lease of real property in Eureka, Humboldt County, with Assessor's Parcel Numbers, APNs 002-161-001, 002-162-001, 014-161-006, 014-161-007, and 014-161-014 pursuant to California Government Code § 54956.8. District negotiators: Larry Oetker, Executive Director and Ryan Plotz, District Counsel. Negotiating party: Green Cloud Inc. Under negotiation: price and payment terms.

REGULAR SESSION - 7:00 P.M.

ROLL CALL:

PRESENT: DALE
 HIGGINS
 KULLMANN
 DOSS
 MARKS

ABSENT: NONE
QUORUM: YES

PLEDGE OF ALLEGIANCE

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REPORT ON EXECUTIVE CLOSED SESSION – Met on items A, B and C, no reportable action. Closed session reconvened after regular session at 8:45 P.M and adjourned at 9:49 P.M. No reportable action on items D, E & F.

PUBLIC COMMENT: The following individuals addressed the Commission regarding subject matters not on this meeting’s agenda: Kent Sawatsky, Uri Driscoll, and Joan Romo. Scott Frazier requested that Items A and B be removed from the consent calendar for further discussion.

CONSENT CALENDAR

- a) Receive District Financial Reports for January 2020
- b) Receive District Financial Reports for February 2020
- c) Adopt Minutes for February 27, 2020 Regular Board Meeting
- d) Adopt Minutes for March 18, 2020 Special Board Meeting
- e) Adopt Minutes for March 31, 2020 Special Board Meeting
- f) Adopt Minutes for April 9, 2020 Special Board Meeting
- g) Approval of Permit and Agreement Renewal to Operate a Charter Service Business with Reef Twibell, dba Humboldt Sportfishing
- h) Approval of Permit and Agreement Renewal to Operate a Charter Service Business with Mike Stratman, dba Redwood Coast Fishing
- i) Approval of Permit and New Agreement to Operate a Charter Service Business with Micah Woolworth, dba Lost Coast Sportfishing
- j) Approval of Permit and New Agreement to Operate a Charter Service Business with Jeff Stackhouse, dba Stackhouse Guide Services
- k) Schedule a Special Board meeting on Thursday, May 14, 2020

I. COMMISSIONER MARKS MOVED TO APPROVE CONSENT CALENDAR ITEMS C-K.
COMMISSIONER HIGGINS SECONDED.

II. Chair Kullmann opened the item to the public comment. No one commented.

III. Chair Kullmann moved the discussion back to the Commission.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

I. COMMISSIONER HIGGINS MOVED TO APPROVE CONSENT CALENDAR ITEMS A & B.
COMMISSIONER DALE SECONDED.

II. Chair Kullmann opened the item to the public comment. Scott Frazier and Kent Sawatsky commented.

III. Chair Kullmann moved the discussion back to the Commission.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

COMMUNICATIONS AND REPORTS

- a) Executive Director’s Report
 - I. Executive Director presented Executive Director’s Report.
- b) Staff Reports
 - I. Staff presented on recent District activities.
- c) District Counsel and District Treasurer Reports
 - I. No report.
- d) Commissioner and Committee Reports
 - I. Commissioners reported on their recent activities.
- e) Others
 - I. No report.

UNFINISHED BUSINESS

- a) Receive Report and Receive Direction from the Board Regarding Districts Response to COVID-19.

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- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. No formal action was taken

b) Consider Authorizing the Executive Director to Execute a Lease Agreement with Reincke Marine Fabrication to operate the Fields Landing Boat Yard

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Kent Sawatsky commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. COMMISSIONER HIGGINS MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT WITH REINCKE MARINE FABRICATION TO OPERATE THE FIELDS LANDING BOAT YARD.
COMMISSIONER DOSS SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

c) Receive an Update on the Subtidal and Intertidal Humboldt Bay Mariculture Pre-Permitting Projects

- I. District Staff presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Kent Sawatsky commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. No formal action was taken.

NEW BUSINESS

a) Accept the Audit Report for the 2018-2019 Fiscal Year

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Kent Sawatsky commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. COMMISSIONER HIGGINS MOVED TO ACCEPT THE AUDIT REPORT FOR THE 2018-2019 FISCAL YEAR.
COMMISSIONER DALE SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

b) Consider Authorizing Staff to Release a Request for Proposals for 2020 Woodley Island Marina Dredging

- I. District Staff presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. COMMISSIONER HIGGINS MOVED TO AUTHORIZE STAFF TO RELEASE A REQUEST FOR PROPOSALS FOR 2020 WOODLEY ISLAND MARINA DREDGING.
COMMISSIONER DALE SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE

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Absent: NONE
Abstain: NONE

c) Consideration of Initial 2020-21 District Budget Preparation Schedule

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Kent Sawatsky and Scott Frazier commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. No formal action was taken.

d) Authorize the Acquisition of APNs 002-161-001, 002-162-001, 014-161-006, 014-161-007, and 014-161-014

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Kent Sawatsky commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. COMMISSIONER DOSS MOVED TO AUTHORIZE THE ACQUISITION OF APNs 002-161-001, 002-162-001, 014-161-006, 014-161-007, AND 014-161-014.
COMMISSIONER DALE SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE
Abstain: NONE

e) Consideration of lease of real property on the Samoa Peninsula, Humboldt County, with Assessor's Parcel Numbers, 401-112-021

- I. Executive Director requested to table the item.
- II. Chair Kullmann opened the item to public comment. Kent Sawatsky commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. COMMISSIONER HIGGINS MOVED TO TABLE THE CONSIDERATION OF LEASE OF REAL PROPERTY ON THE SAMOA PENINSULA, HUMBOLDT COUNTY, APN 401-112-021
COMMISSIONER DALE SECONDED.
ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.
Ayes: DALE, DOSS, HIGGINS, KULLMANN, MARKS
Noes: NONE
Absent: NONE

ADMINISTRATIVE AND EMERGENCY PERMITS

a) Administrative Permit A-2020-02 California Redwood Company Dock Repairs

- I. Executive Director reported on issuance of Administrative Permit A-2020-02.

ADJOURNMENT – 8:41 P.M.

APPROVED BY:



Patrick Higgins
Secretary of the Board of Commissioners

RECORDED BY:



Mindy Hiley
Director of Administrative Services